

Income Tax I
Prof. Jack Bogdanski
Fall 2024
Course Policies

If you have any questions or concerns about any of these policies, please raise them with me early in the semester. Thank you.

Attendance

Regular, punctual attendance is required. This means **you may have no more than three unexcused absences**. Exceeding this limit will result in a sanction, ranging from a reduction in your final grade to failing the course, depending on the circumstances. To ask that an absence be excused, contact Associate Dean Libby Davis (eadavis@lclark.edu), preferably before the class in question begins but in no event later than 24 hours after the class begins.

If you are more than 20 minutes late for a class, it will count as an absence for that class. Attendance will be taken at each class. Classes will be recorded if technology is available and working; a link to the recording of each class will be provided automatically to all students officially enrolled in the class.

Exam Scheduling

My exams are scheduled. Students must take the exam at the designated time on the designated date. However, I make one (and only one) exception, as follows: If you have another scheduled exam that starts less than 24 hours away from mine (before or after), and if the professor in the other course will not, on your request, move that professor's exam, then I will allow you to take my exam at a new date and time, agreed to and understood by us far in advance. The new date and time will typically be 24 hours earlier or later than the date and time originally scheduled for my exam.

Accommodations for Disability and Religious Practices

Students who have a disability, as defined by the Americans with Disabilities Act, may seek an accommodation through the Student Support Services office (access@lclark.edu) on the undergraduate campus. Students whose religious practices may affect their academic schedule may seek accommodation through Associate Dean Davis. For questions regarding any type of accommodation, please contact Associate Dean Davis.

Support for a Safe and Collegial Learning Environment

Lewis & Clark Law School promotes a learning environment free of bias and one that allows each student to approach their education to their fullest ability. If you experience a situation in this class that concerns you, please bring the matter to my attention or to the attention of Associate Dean Davis. In addition, there are a number of institutional policies that reflect the institution's commitment to a safe and collegial learning environment. Support and a reporting process is available for any community member who experiences sexual misconduct, harassment, or hate- or bias-motivated conduct. You can report matters through the institutional process or through Associate Dean Davis.